



TIM GRIFFITH
FOUNDATION

Transforming lives affected by addiction, violence and loss

GRANT APPLICATION GUIDELINES

The mission of the Tim Griffith Foundation is to heal and strengthen bay area communities by providing support and services to those impacted by addiction, violence, and loss.

We periodically provide grants to local non-profit organizations, in amounts ranging from \$500 to \$8000, that align with our goals to focus on addiction treatment and recovery, peaceful conflict resolution, and support for those experiencing grief and loss.

To be eligible for grant funding, the organization must meet the following criteria:

- Be a tax exempt organization under Section 501(c)(3) of the IRS
- Provide services to those affected by addiction, violence, and loss
- Provide services that do not discriminate on the basis of gender, race, color, religion, or sexual orientation
- Provide services within the San Francisco Bay Area

We do not provide grants to:

- Community Foundations
- Medical Research
- Endowment or Capital Campaigns
- Individuals
- Youth sports teams
- Sponsorship of individuals for fundraising events
- Religious organizations for religious events
- Political causes, candidates, organizations, or campaigns
- Labor groups
- Conferences, galas, charity breakfasts, lunches, dinners, balls
- Indirect costs

Grant Guidelines

- you may apply once in a 12 month period
- grant size varies depending on program and TFG resources
- grants are for one year, no multi-year commitments
- organizations that receive funding must provide a final report prior to applying for additional funding for a subsequent year



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Instructions for Application

Please submit the following attachments to the Grant Application:

- a copy of the organization's annual budget for the current year
- a copy of the program budget that the TGF grant would support, including detailed information on how grant funding will be used
- Most recently completed fiscal year's actual revenue/expenses
- Verification of the organization's 501(c)(3) tax exempt status
- Current list of Board of Directors

Follow Up Report

We require a follow-up report from the organization within 60 days from the end of the funded program to help us gauge the impact of our grant funding. Future requests for funding are not automatically granted, and final reports are an important factor in future funding decisions.

The Tim Griffith Foundation reserves the right to revise the grant criteria and/or process at any time.

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ORGANIZATION INFORMATION

Name:
Address:
Telephone Number:
Website:
Contact Name:
Contact Title:
Contact Telephone Number:
Contact email address:
Year Founded:
Tax Identification Number:

PROGRAM INFORMATION

Name of Program:
Amount requested:
Has this program previously received funding from TGF?
How did you hear about TGF?

MISSION STATEMENT

Description of organization, including mission statement:
Description of the program for which the organization is seeking funding:

OBJECTIVE

Description of need, problem, or opportunity to be addressed:
Statement of specific program objectives:
Description of how the program offers a creative solution to the need, problem, or opportunity:
Description of the organization's capacity to carry out the program:
Description of the key anticipated outcomes of the program:
Description of measurement tools that will be used to track progress toward desired outcomes:
Number of participants served by the program:
Description of application process/how participants are chosen for the program:
This organization/program serves those affected by (check one):
 Addiction
 Violence
 Loss

Total organization budget:
Total program budget:
Percentage of organization budget devoted to fundraising and general operating expenses:

Timeline for implementation of the program:
Description of the geographical areas where the program operates:

Send completed materials via email or mail to:

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